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14 Jan 1839

D Bradford to Stafford
relative to duties

Filed June 25
by Mr Bradford
No 1.

24th
Jan (1)

U S B Mint New Orleans
January 14th 1839.

Sir

and keep the following Books and papers, to wit =
I hereby direct that you take charge of the Weighing Books, the Book in which is kept the account of ~~the~~ Bullion delivered by the Treasurer to the Melter and Refiner, the Book in which is kept the account of standard ingots delivered by the Treasurer to the Coiner, the Books containing the accounts of Bullion received by the Treasurer from the Melter and Refiner and Coiner, in the State of clippings or otherwise; also ~~that you take charge~~ of the blanks, to wit; the Receipts to Depositors for the gross weight of Bullion, and the Assayers Reports; the latter (the assayers Reports) you will hand over to the other Clerk when warrants are issued ~~and signed and Receipted~~ and you will furnish a Copy of the Assayers Reports to the Melter and Refiner on delivering him Bullion

Yrs &c
David Bradford
Supt.

To William E. Spofford Esq
Wiegh-Master & Clk
B. Mint N. O.

Delivered the origl of which the above is a Copy on its date to Mr. Spofford. David Bradford

vid. over

In addition to the within the Weigh Master will on delivering Bullion to the M & R exhibit the Assayers Report so that the entry in his Book and that of the M & R may be made to Correspond.